

**Constitution and By-Laws of
New Jersey Football Officials' Association Inc.**

NORTH JERSEY CHAPTER

**CONSTITUTION OF THE N.J.F.O.A. NORTH JERSEY
CHAPTER**

Article I

NAME

- Sec. 1 This organization shall be known as the North Jersey Chapter of the New Jersey Football Officials Association Inc. ("Association") hereinafter called the "Chapter"
- Sec. 2 The Chapter may, upon authorization of its Executive Committee, further sub-divide itself, for administrative purposes.

Article II

CONFLICT

- Sec. 1 The Association shall be an affiliate of N.J.F.O.A., Inc. Should any provision herein be in conflict with the Constitution of the New Jersey Football Officials Association, Inc., the Constitution of the New Jersey Football Officials Association, Inc. shall prevail, and the conflicting provisions herein are hereby null and void.
- Sec. 2 As an affiliate of the New Jersey State Interscholastic Athletic Association ("NJSIAA"), the Association agrees to be bound by the NJSIAA Constitution and its then current policies.

Article III

PURPOSES

The purpose of the Chapter shall be:

- Sec. 1 (a) To promote the welfare of the American game of football, its players and officials.
(b) To continuously improve the standard of officiating.
(c) To train and properly qualify capable and competent officials.
- Sec. 2 To encourage the spirit of fair play and sportsmanship.
- Sec. 3 To cooperate with the New Jersey State Interscholastic Athletic Association and its member schools.

Sec. 4 To preserve the traditions, foster the ideals, advance the interests and improve the quality and prestige of officials through a comprehensive program of recruitment, classroom training and on-the-field experience.

Sec. 5 To maintain a high standard of ethics within its membership.

Article IV ***MEMBERSHIP***

Sec. 1 Any person of good moral character who is a resident of New Jersey and has reached the age of eighteen (18) years is eligible to apply for membership.

Sec. 2 Applicants shall meet the requirements of the Membership Committee of the Chapter.

Sec. 3 Membership in the Chapter will not be issued or renewed for anyone in violation of section 2.c of the Chapter By-laws.

Article V ***OFFICERS***

In addition to and made part of the Executive Committee there shall be six (6) elected officers. The Officers shall be designated as President, First Vice-President, Second Vice-President, Executive Secretary, Recording Secretary and Treasurer. Each shall be elected in accordance with the provisions of the By-laws.

Article VI ***MEETINGS***

The Association shall hold meetings on such days and at such times and places as shall be determined by the By-laws.

Article VII ***COMMITTEES***

Chapter committees shall be appointed by the President with the approval of the Executive Committee as outlined in the By-laws.

Article VIII ***AMENDMENTS***

Articles of the Constitution may be amended by a two-thirds (2/3) majority of members present at the Annual Business Meeting or any meetings called for the purpose of a Constitutional change, provided such written notice of constitution amendment is sent to members at least two (2) weeks before meeting.

Article IX ***RULES OF ORDER***

Robert's Rules of Order Revised shall be the parliamentary authority for all matters of procedure not particularly covered herein.

Article X
SEVERABILITY

If any provision of this Constitution or By-laws is held invalid, the remaining portion shall not be affected thereby.

AMENDMENT HISTORY:

The following constitution was adopted November 18, 1938

Revised as of June, 1950

Revised as of November 18, 1955

Amended October 7, 1964

Amended November 10, 1965

Amended October 25, 1972

Revised May 31, 1978 (By Laws)

Amended September 4, 1986

Amended November 20, 1986

Amended September 10, 1987

Amended September 8, 1988

Revised and Amended June 13, 1991/mm

Amended June 17, 1998

Amended October 23, 2008

Amended October 13, 2010

Amended August 27, 2015

Amended November 10, 2015

Amended and Restated October 25, 2016 severing By-laws from Constitution

Constitution and By-Laws of New Jersey Football Officials' Association Inc.

NORTH JERSEY CHAPTER

BY-LAWS OF THE N.J.F.O.A. NORTH JERSEY CHAPTER

1. MEMBERSHIP

- a. All members of the Association pledge themselves to be bound by its rulings. Members who violate any such ruling subject themselves to disciplinary action. Such cases shall be heard and a ruling will be communicated to the charged member pursuant to these by-laws.
- b. **Active members** of the Association are full members who may exercise all rights and privileges of membership. Each active member, after paying dues shall receive:
 - i. A copy of the current National Federation of High Schools Rules Book.
 - ii. An N.J.S.I.A.A. membership card.
 - iii. An annual Chapter roster book. The format and delivery method for the roster will be decided by the Chapter Executive Committee.
- c. Only active members may vote and/or hold elective office.
- d. An **Inactive Member** is a former active member, who for the ensuing year will not be registered to officiate.
 - i. An active member desiring inactive status must make application in writing to the Executive Committee through the Secretary including the appropriate dues. Approved inactive members shall be listed in the Chapter roster.
 - ii. Inactive members are not registered with the N.J.S.I.A.A. and shall not officiate varsity football games.
 - iii. An inactive member seeking active status after 2 years of inactive membership shall apply in writing by April 1st of a given year to the Executive Committee through the Executive Secretary for activation in that year. The applicant shall be certified as an active member by the Executive Committee providing that applicant has successfully passed a written examination administered at the time and place specified by the Membership Committee, but in no case later than April 15th of that year.

- e. Any person who has performed some meritorious service for the game of football or for the Chapter, or an active member of the Chapter retiring from active service as an official for twenty (20) years or more may be elected an **Honorary Life Member**. An Honorary Life Member shall be entitled to all privileges of the Chapter except those of voting and holding office, or committee assignments.
- f. Members of recognized football officials' organizations in other states who establish a residence in New Jersey and apply for membership in the Association by transfer shall first be required to satisfy the examination requirements and /or the Membership Committee's assessment as to the applicant's knowledge of rules and other qualifications as an official; but no such transfer shall be accepted unless:
 - i. The applicant was an active member in good standing in the other organization as of the date of his request.
 - ii. Such other organization admitted members only by examination
 - iii. Such other organization will grant reciprocal privileges to members of this Association should they establish residence in such organization's state.
- g. A certified official in good standing from a neighboring state may qualify to officiate in New Jersey in any game played between two interstate schools by registering through the Chapter Executive Secretary. This registration must be renewed each year.

2. **DISCIPLINE**

- a. All officials who are members of the Association shall be subject to rigorous standards with respect to their eligibility to become or continue as members.
- b. No member shall:
 - i. Fail to timely pay dues
 - ii. Fail to attend required meetings
 - iii. Fail to submit an annual examination and achieve a passing grade
 - iv. Be in breach of contractual obligations to officiate

- v. Engage in conduct which has been conclusively established to be in conflict with the stated purposes of the Association and this Chapter.
- vi. Fail to comply with any other regulation, the NJFOA Code of Conduct, the NJFOA Social Media Policy, or any other policy as approved by the New Jersey State Interscholastic Athletic Association, Inc., the New Jersey Football Officials Association, Inc. or the Executive Committee of this Chapter.
- c. Any member or official who has been charged, indicted or convicted of any offense involving moral turpitude, including but not limited to dishonesty; gambling; or controlled substances; or sex offenses; or any crime of the third (3rd) degree or above or under the Laws of another state or of the United States of an offense or crime which, if in this State would be such an offense or crime, shall be disqualified from membership or office in this Association. In addition, currently registered officials must inform the local chapter of any such indictment or indictable criminal charge immediately upon receipt of or upon having knowledge of such indictment or charge. Failure to notify the Chapter shall itself be a basis for immediate and automatic forfeiture of their officiating license.
- d. Charges of ethical violations of the By-laws outlined in the above sections 2.b or 2.c herein must be made in writing to the Chapter Executive Secretary. Such charges may be made by active or inactive members of the Chapter and shall be referred to the Executive Committee of the Chapter.
- e. Charges or complaints received from non-members of the Association concerning the conduct of a member shall be referred to the Ethics Committee of the Chapter for further investigation. After such informal investigation, the Chairman of the Ethics Committee will submit a report. Such report shall constitute the basis for submitting a charge to the Executive Committee of the Chapter or a recommendation that the complaint should not result in the prosecution of formal charges.
- f. The Executive Secretary shall charge members who fail to pay dues on or before the date specified in the By-laws. Following the procedure outlined in section 2.d herein, such members shall be dropped from the membership rolls.
- g. For violations of Section 2.b herein, a member may be issued a Letter of Reprimand, placed on Probation, or Suspended for a period of not more than one year. Members placed on Probation remain on the active list. Suspended members may neither vote nor officiate.

- h. A letter of Reprimand is the notification to the member charged that the executive Committee has determined that a violation of these By-laws has occurred. Such Letter of Reprimand shall constitute notice that a repetition of the violation may result in Probation, Suspension, or Expulsion.
- i. For violation of section 2.c herein, or for repeated violations of any provision of Section 2.b herein, a member may be expelled.
- j. The Executive Secretary of the Chapter shall inform the Executive Committee of the charge promptly. The Executive Committee shall then set a hearing date not less than twenty days or more than thirty-five days from the time of the notification to the member charged. Upon written request to the Executive Committee, the hearing may be continued to a later date, but in no case shall the hearing date be more than ninety (90) days from the date of the notification to the member charged. The vote required for Executive Committee action shall be two-thirds (2/3) of the members of the Executive Committee hearing the matter.
- k. The Executive Secretary will notify the charged member via certified mail, return receipt requested, of the date, time and place of the hearing, the nature of the charge(s) and the name of the member so charging the member. The charged member will be informed that he/she may bring witnesses, present evidence, and bring legal counsel at his/her expense if he/she so desires. The charged member will have the right to cross examine.
- l. All such hearings will be conducted by the Chapter's Attorney or his designee.
- m. The Executive Committee will issue a written finding within twenty (20) days after its hearing, and if it shall find a violation as charged, shall incorporate its finding in its letter of reprimand or the resulting notice of probation, suspension or expulsion. The decision of said Committee shall be sent, regular and certified mail, to the charged member, as well as the Executive Secretary of the Chapter.
- n. Right to Appeal: A member who has been suspended or expelled by action of the Executive Committee may appeal such decision to the Board of Directors of the New Jersey Football Officials Association, Inc. The decision of the Board of Directors shall be final.

3. OFFICERS AND DUTIES

- a. The Officers of the Chapter shall be (a) President, (b) 1st Vice President, (c) 2nd Vice President, (d) Executive Secretary, (e) Recording Secretary, and (f) Treasurer.
- b. The office of President, First Vice-President and Executive Secretary shall be the designated representatives of this Chapter to the NJFOA State Council. If any of the representatives cannot serve and/ or said position becomes vacant and cannot be filled pursuant to the provision herein stated, then and in that event the vacancy shall be filled by appointment through a majority vote of the Executive Committee.
- c. Each officer shall be an active member in good standing.
- d. All officers shall enter upon their official duties on the first day of January of each year, and shall serve for a term of one year, or until their successors shall be duly elected.
- e. The President shall have the power to call meetings of the Chapter or Executive Committee and preside over them.
- f. The 1st Vice-President shall preside in the absence of the President; the 2nd Vice-President will preside in the absence of the President and the 1st Vice-President.
- g. The Treasurer shall annually report the financial status of the Chapter. The Treasurer shall be an *ex officio* member of the Audit and Budget Committee or such Committee which annually reviews the disbursements of the Chapter, and to periodically meet with the Chairman of the Audit and Budget Committee regarding the receipt, maintenance and disbursements of all funds of the Chapter. The Treasurer shall be required to be a co-signatory on all checks of the Chapter and all financial reports of the Chapter and such other duties as the Executive Committee may designate to that position from time to time
- h. The Recording Secretary shall maintain, in a designated place, a record of all proceedings of all meetings, annual reports of all Committee chairs and officers and maintain official records of the Chapter and a copy of the Annual Roster. The Recording Secretary shall perform such other duties as the Executive Committee may designate from time to time.
- i. The Executive Secretary shall be required to prepare the Committee Agenda per meeting, conduct required mailing, notification and correspondence as directed by the Executive Committee. The office shall also coordinate the safe keeping of the same with the Recording Secretary and such other duties as may be designated by the Executive

Committee may designate from time to time. The Executive shall be required to be a co-signatory on all checks of the Chapter.

4. EXECUTIVE COMMITTEE

- a. Each member of the executive committee shall be an active member in good standing.
- b. Term of office for Executive Committee members is three (3) years.
- c. There shall be four (4) regional designations, North, South, East, and West, and each region shall have two (2) representatives on the Executive Committee. In addition, two (2) at-large representatives from any of the four regions shall be part of the Executive Committee.
- d. Having completed his term of office, the Immediate Past President may continue for a period of one year to serve as an *ex-officio* member of the Executive Committee.
- e. It shall be necessary for election to the Executive Committee from any region, that a member so elected be a bona-fide resident of that region.
- f. At-large members of the Executive Committee may be elected from the general membership regardless of their regional designation residence. For these positions, each region may nominate not more than one (1) member from that region.
- g. Each member of the association shall only be permitted to vote for the regional representative in any given year within the region determined by his/her legal address. All members are eligible to vote for any at-large position.
- h. The regional designations are as follows:
 - i. **North** shall consist of those members residing in Bergen and Hudson counties.
 - ii. **West** shall consist of those members residing in Sussex and Passaic counties, as well as those members who currently list an out-of-state address as their residence.
 - iii. **East** shall consist of those members residing in Essex, Union, and Middlesex counties.

- iv. **South** shall consist of those members residing in Morris, Somerset, Hunterdon, Warren, and any other New Jersey counties not included in the North, West, or East regions

- i. Executive Committee members shall enter upon their official duties on the first day of January and shall serve for their term of office or until their successors shall be duly elected and qualified. They shall not miss three (3) Executive Board meetings in any one calendar year without mitigating circumstances. If a member misses (3) meetings in one calendar year, and is to be replaced, the President shall appoint a replacement with the approval of a majority vote of the Executive Committee members present at the meeting. The newly elected member shall be a member in good standing of the Chapter and shall be from the same region as the member being replaced. If the replaced member is serving on the Executive Committee as an at-large member, the President shall appoint a replacement from the general membership regardless of his/her region of residence with the approval of a majority vote of the Executive Committee members present at the meeting. The newly appointed member shall take office immediately and serve the remainder of the replaced member's unexpired term.

- j. Members of the Executive Committee who shall have served a full elected three-year term are not eligible to succeed themselves. This includes the position of Second Vice-President. They may, however, fill an unexpired term as per item i. above.

- k. The Executive Committee shall determine the policies and activities of the Chapter, elect and discipline members, approve the dues and budget, approve all bills, take counsel with committees, approve standing committees and have general management of the organization.

- l. The Executive Committee shall meet at the call of the President. A Quorum shall be at least eight (8) members.

5. COMMITTEES

- a. The following standing committees shall be appointed by the President with the approval of the Executive Committee:
 - i. **ATTENDANCE** responsible for recording the attendance of the members at all meetings.

- ii. **AUDIT & BUDGET** responsible for auditing the books, records, bank statements and reports of the association; and it will also prepare and submit the annual budget.
 - iii. **AWARDS** responsible for selecting the annual recipients of the Rosati and Dioguardi awards.
 - iv. **BANQUET** responsible for selecting the site, menu and program for the annual banquet and any special events.
 - v. **ETHICS** responsible for reviewing charges or complaints concerning the conduct of a member of this association filed by non-members.
 - vi. **FEES** responsible for interacting with school and league officials in order to determine a reasonable fee schedule.
 - vii. **INTERPRETATIONS** responsible for instructing the members on proper rule interpretations.
 - viii. **MEMBERSHIP** responsible for recruiting and training new applicants.
 - ix. **NOMINATING** responsible for annually presenting a slate of officers at a regular meeting.
 - x. **TECHNOLOGY/PUBLIC RELATIONS** responsible for maintaining the Association website, evaluating and recommending technology, and disseminating all newsworthy items about its members.
 - xi. **RESOLUTIONS** responsible for the preparation of new amendments to the by-laws and interpretations of the by-laws when requested.
 - xii. The **TECHNIQUES** Committee is responsible for disseminating information regarding appropriate officiating mechanics.
 - xiii. **WELFARE** responsible for recognizing members' family losses, illnesses, and accidents, as well as other congratulatory events.
- b. The Executive Committee shall have the privilege of adding other standing Committees as the work of the organization may demand.
- c. Each standing committee shall be composed of at least five members and shall serve for a term of one year, commencing on the first of January. Membership shall reflect representation from all geographical areas of the Chapter.

- d. Each committee shall be responsible to the President and make such reports as directed.
- e. Special committees may be appointed by the President and they shall perform such duties as may be defined in their creation. The term of a special committee coincides with the term of the President making the appointment.
- f. All special committee members shall be appointed by the President and be subject to recall by the President.
- g. The President shall be a non-voting *ex-officio* member of all standing and special committees except the Nominating Committee.

6. MEETINGS

At the discretion of the Executive Committee, Meetings may be conducted (a) in-person or (b) streamed live via an online platform, or (c) recorded and made available for remote watching for a limited time, or (d) some combination of these methods of delivery.

- a. The Chapter shall hold meetings on such days and at such times and places as shall be determined by the Executive Committee provided one week's notice in writing shall be given the members.
- b. The Annual Business Meeting of the Chapter shall be held at a time and place to be determined by the Executive Committee. The membership of the Chapter shall be given at least two (2) weeks' notice of the date and place of the Annual Business Meeting.
- c. The Quorum for all meetings of this Chapter shall be (20) twenty active members.
- d. Order of Business: November Annual Business Meeting
 - i. Signing in
 - ii. Minutes of previous meeting
 - iii. Treasurer's report
 - iv. Correspondence
 - v. Report of Committee
 - vi. Unfinished Business
 - vii. New Business

viii. Good & Welfare

ix. Adjournments

7. NOMINATION AND ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE

- a. Election of officers and members of the Executive Committee shall be held at the Annual Business Meeting. A member of the Association is eligible to accept a nomination for only one (1) office per year.
- b. Prior to the Annual Business Meeting the president shall appoint a committee of five to be known as the Committee on Elections. The duties of this committee shall be to have general charge of the elections, to distribute, collect and count the ballots.
- c. The Nominating Committee shall prepare or have prepared, sufficient ballots, as determined as per item d. of this Section 7, and will present these ballots to the Committee on Elections at the Annual Business Meeting.
- d. Nominations of members to the Executive Committee shall be as outlined in Sections 4e and 4f above. Nominations for the office of Second Vice President shall be made according to Section 7i below. Provided that each Executive Committee vacancy and the office of Second Vice-President has received at least one nomination from the regions as described in 4e, 4f, and 7i, those nominations will be presented to the membership for election at the Annual Business Meeting. If no nominations are received from the affected region or regions for an Executive Committee vacancy or for the office of Second Vice-President, the Nominations Committee will use the “nominating committee method” to present a candidate for any such office to the Executive Committee for their approval. No nominations from the floor will be accepted at the Annual Business Meeting for any such office. The ballot as determined at this meeting shall be final. There shall be no write-in voting.
- e. The Executive Secretary, Recording Secretary and Treasurer shall be elected annually. Nominations for these offices only may be made from the floor at the Annual Business Meeting. The President, First Vice-President, and Second Vice-President positions are part of a three-year term of office. A Second Vice-President is elected annually, and ascends each succeeding year, to the next higher position. All officers are elected in accordance with the provisions of these By-laws.
- f. Voting shall be by ballot. Only active members present and in good standing may vote.

- g. The nominee for each office receiving the highest number of votes shall be declared elected.
- h. When a vacancy occurs on the Executive Committee, the Executive Committee, at its next meeting, will select a replacement to fill the vacancy (following regional designation, if required) for the remainder of that year. If the vacancy would exist for longer than one fiscal year, a normal election to fill the vacancy will occur, at the end of the first year, at the Annual Business Meeting.
- i. The election of the Office of Second Vice-President shall be an at-large election from the general membership, with each region designation providing no more than one (1) nominee. Each nominee for the office must have served at least one full term as a member of the Executive Committee.
- j. The offices of Executive Secretary, Recording Secretary and Treasurer shall be filled by election and in accordance with these By-Laws. These offices are to be filled at-large from the general membership regardless of the region designation.
- k. If the office of President and First Vice-President cannot be succeeded to by the prior First Vice-President and Second Vice-President respectively, then and in that event said office may be filled by election in accordance with the terms of these By-laws.
- l. No member may simultaneously hold or occupy two or more positions on the Executive Committee.
- m. No member may serve, or seek reelection to, the office of President having at any time prior served a complete term in that capacity for the Chapter.

8. N.J.F.O.A., INC. - CHAPTER RELATIONSHIP

- a. The Executive Committee shall provide for the prompt review, approval and forwarding of all reports required or requested by the N.J.F.O.A., Inc.
- b. The Executive Committee shall provide for the prompt payment of all dues and other obligations to the N.J.F.O.A., Inc.

9. DUES

- a. The annual dues, as determined by the Executive Committee and based on sound financial policy, shall be announced to the Membership at the first meeting, and shall be payable on or before the date of the Annual Business Meeting for the ensuing year.

- b. Dues received after the Annual Business Meeting, but on or before December 31st are subject to a late fee as determined by the Executive Committee.
- c. Nonpayment of dues by December 31st shall result in automatic expulsion from this association, unless extenuating circumstances are presented to and approved by the Executive Committee.
- d. Dues received after date of submission to N.J.S.I.A.A. are subject to Chapter and N.J.S.I.A.A. late fees.

10. ADMINISTRATIVE FINANCES

- a. The fiscal year of the Chapter shall begin on the 1st day of January of each year.
- b. Not later than March 1, a budget of estimated income and expenditures for the year shall be adopted by the Executive Committee.
- c. The organization books of account shall be audited at least once a year.
- d. The Executive Committee shall determine the official depository or depositories.
- e. In case of the inability of persons designated to sign checks to perform their functions, The Executive Committee shall designate those who shall act as substitutes.
- f. All honoraria and bills for a given year shall be paid before the books are closed for that year.

11. BY-LAWS AMENDMENTS

- a. These By-laws may be amended by approval of the Executive Committee.

12. MANDATORY TESTING REQUIREMENTS AND PROCEDURES

- a. There shall be an annual examination, which examination shall be mandatory for every member and in accordance with the procedures set forth by the Executive Committee. The format and delivery method for said examination shall be determined by the Executive Committee.
- b. The exam shall be made available to each member prior to the first meeting of the year. A notice will be sent to each member, outlining all logistics and the expected completion date for submission.

- c. Every member must submit the exam and achieve a passing grade.
- d. The exam must be completed within the time prescribed by the N.J.F.O.A., Inc. which time will be set forth in the notice sent to the member.
- e. The passing grade for the exam is determined by the N.J.F.O.A State Council. Further, the passing grade must be at least that required percentage set forth by the New Jersey State Interscholastic Athletic Association (N.J.S.I.A.A.), and may be a higher percentage as required by the Executive Committee of the New Jersey Football Official's Association (N.J.F.O.A.) North Jersey Chapter, Inc.
- f. If a member fails to achieve a passing grade on the exam:
 - i. The member shall be retested. This will be done at a time, date, and place, and in a format determined by the Executive Committee.
 - ii. The member must pass this retest with a grade required by the Executive Committee.
 - iii. In the event the member fails the re-test, that member will be suspended for one (1) year, subject to an application for reconsideration before the Executive Committee, which application shall be made within ten (10) days of the date of the member's failure of the re-test. In the event that the member fails to timely make such an application, the decision of the Executive Committee shall be final and appealable in accordance with section 2.n of the By-laws.
 - iv. If the second exam (re-test) is failed, or the member does not show up to the exam, that member shall be placed on a one (1) year suspension immediately, subject to an application for a reconsideration of that suspension within ten (10) days of the date of the notice, by that member. The Application shall be made to the Executive Committee.
- g. In the event that the member fails to submit any exam, the member will be subject to a penalty which may range from suspension to expulsion from the organization, which shall be in the sole discretion of the Executive Committee.
 - i. In the event that the member is notified by the Executive Committee, of the Committee's intention to expel the member for failure to comply with the testing requirements set forth herein, the member, upon receipt of such notification and within ten (10) days from the date of the notice from the Executive Committee,

shall be entitled to submit his application to the Executive Committee for their reconsideration of the proposed expulsion based upon any extenuating circumstances that the member may deem appropriate.

- ii. The Executive Committee may, in its discretion, based upon the consideration of any and all extenuating circumstances presented to it by the member, and on a case by case basis, reconsider its decision to expel a member and reduce the penalty which it shall impose, which shall not be less than a one (1) year suspension.
- h. The decision by the Executive Committee for a violation of these provisions of the By-laws and Constitution, and/or regarding a member's failure to adhere to the specific provisions requiring mandatory testing and its announced procedures, shall be final and appealable in accordance with section 2.n of the By-laws.

13. MEETING ATTENDANCE REQUIREMENTS

- a. The first Chapter meeting (Interpretation) and the Annual Business Meeting are mandatory Chapter meetings. In addition, all active members are required to attend two (2) additional scheduled Chapter meetings and/or Area Meetings, designated as Meeting #2 and Meeting #3.
- b. Each year the Executive Board shall designate the date, time and approved site of each mandatory meeting, and shall notify the membership of the same. There shall be one site, date, and time for the Chapter's mandatory Rules Interpretation Meeting. There will be only one site, date, and time for the Annual Business Meeting.
- c. In addition to the site for the Chapter's mandatory Rules Interpretation Meeting, the Executive Board shall provide the date, time and place for other N.J.F.O.A. chapters' sites for the mandatory Rules Interpretation Meeting for those members unable to attend the mandatory Rules Interpretation Meeting at the Chapter's site.
- d. Failure of a member to comply with meeting attendance requirements shall subject that member to the penalties so applicable and as set forth within the By-laws of the New Jersey Football Officials Association.

AMENDMENT HISTORY

October 25, 2016	By-laws severed from Constitution and restated
January 31, 2020	Revised to rename Public Relations Committee, provide major role(s) of standing Committees, and reassign area designations to current schools
August 1, 2022	Revised (a) to change Chapter governance from Meeting site centric to Geographic Region and (b) to redefine Executive Committee composition, and (c) to change nomination/election procedures accordingly. Also changed to allow for multiple modes of meeting conduct and attendance.